

## Safeguarding Information for Parents

At On Track we want our pupils to feel safe, secure, valued and respected. Pupils are encouraged to talk about their worries and concerns.

Very occasionally a pupil will tell us that they are suffering abuse, or a staff member may see or hear something which makes them feel that this could be happening. This will mean that they are being harmed physically, emotionally, sexually or through neglect.

If a staff member is concerned, they will take the information to the 'Designated Safeguarding Lead' or the 'Deputy Designated Safeguarding Lead'. The names and contact details of these staff members are given at the bottom of this information.

If the DSL/Deputy DSL feel that the pupil is at risk of significant harm, they will report the concern on to the Local Authority. Someone from the local authority will make a decision as to what sort of support the pupil and their family may need. Whenever possible we will get in touch with parents at the same time to let them know what is happening.

All staff have had training in Safeguarding and Child Protection, which is updated regularly and all staff were checked when they applied for a job at the school to make sure that they had nothing in their history to say that they should not work with children or young people.

Sometimes a pupil will say that they have suffered abuse at the hands of a member of staff. If this happens, the DSL will phone parents/carers to say that the allegation has been made. They will also contact the Designated Officer (DO), who works with social care and the police to investigate what has happened. Sometimes the DO will ask that this investigation is done by the DSL within the school, who then reports back with their findings. You would be given the outcome of any such investigation and should be kept fully informed as to what is happening.

If you have concerns that the DSL or Deputy DSL have harmed your child, contact the On Track Director named below.

Sometimes you may have concerns that you wish to raise, but not necessarily in a formal way and you can always talk to the Head Teacher or another senior member of staff. There is also a Complaints Policy, which can be downloaded from our website. If you wish to make a complaint about the Head Teacher, you can contact the Director named below.

The full copy of the school's Safeguarding and Child Protection Policy is on the website or please ask the office for a copy.

Designated Safeguarding Lead: Sally O'Connor      Tel: 07837137745

Deputy Safeguarding Lead: Sharron Crouch      Tel: 07787144822

Deputy Safeguarding Lead: Lindsey Parkes      Tel: 07395885913

On Track Director: Penny Harris      Tel: 07792236406

Designated Officer Administrator - 01604 364031

Designated Officer Andy Smith - 01604 367862

Designated Officer Christine York - 01604 362633